



**National Association
of Mental Health
Planning and
Advisory Councils**

2001 North Beauregard Street
12th Floor
Alexandria, VA 22311

703.797.2595
703.684.5968 FAX

www.namhpac.org

March 30, 2006

Dear Planning Council Chair:

It is with great pleasure that we request you and fellow planning council members to nominate individuals to serve on the NAMHPAC board of directors. To qualify, all nominees must currently be a member of a state mental health planning council. As you know, the national board of directors governs NAMHPAC's efforts to ensure planning and advisory councils have the resources needed to fulfill their missions.

NAMHPAC will be electing three Board members at our annual membership meeting on June 1, 2006. Current NAMHPAC Board members include: Linda Hatzenbuehler, Chair (Idaho); Mike Halligan, Co-Chair (Texas); Jim McNulty (Rhode Island), Debra Johnson (North Dakota), Bonnie Pate (South Carolina), Gloria Walker (Ohio), and Rene Anderson (Florida). The Board also has two appointees: Joseph de Raismes, Past Chair (France) and Mignon Waterman (Montana). Jim McNulty and Gloria Walker are up for re-election and Linda Hatzenbuehler has completed her two terms on the NAMHPAC Board and will be leaving the Board.

The NAMHPAC board of directors and its nominating committee are dedicated to including the voices of concerned planning council members with varying backgrounds. We will examine all nominations with a view to building a board that includes diversity in its constituencies, geographic areas, state size, cultural background and ethnicity.

From the nominations we receive, the nominating committee will select a slate of candidates. After that, the membership of NAMHPAC will elect new board members from this slate. Voting occurs at the annual membership meeting.

Please share this information and the enclosed nomination form with planning council members. If possible, please provide a copy of the nominating form to each PAC member. Please note that self-nominations are encouraged and that the date for submissions is April 21, 2006. The nominating form will also be posted at www.namhpac.org.

If you are no longer chairperson of your state's planning council, please give these materials to the correct person and notify Judy Stange, Executive Director at NAMHPAC, by calling her at 703-797-2595 or e-mailing her at judy@namhpac.org.

I thank the nominating committee members for their help in this process. Their names and addresses are attached for your reference.

Sincerely,

Mike Halligan
For the Nominating Committee



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2006 Board of Directors Nomination Form

This nomination form contains two parts. Part A is to be completed by the nominator and Part B is to be completed by the nominee. In the case of self-nominations, the nominee is to complete Parts A&B. To recommend yourself or another individual for service at the national level, please complete parts A&B and mail or fax along with supporting materials to:

Nominating Committee
c/o Stephanie Townsend
NAMHPAC
2001 N. Beauregard Street, 12th Floor
Alexandria, VA 22311
Tel: (703) 838-7520
Fax: (703) 684-5968

Please mark CONFIDENTIAL on the outside of the envelope or on the fax cover sheet. The information on this form is for sole use of the Nominating Committee and is considered confidential.

Nominations must be typed or neatly printed, signed by the nominee and received by April 21, 2006. Nominees should include a resume with this application.

PART A: TO BE COMPLETED BY THE NOMINATOR

- 1. Name, address, and telephone number of the person you are recommending for service on the Board of Directors of the National Association of Mental Health Planning and Advisory Councils.**

Nominee's Name: _____
Address _____
City _____
State _____ Zip _____
Telephone (____) _____ Fax (____) _____
Email _____

- 2. Name, address, and telephone number of the person who is submitting the nomination.**

Nominator's Name: _____
Address _____
City _____
State _____ Zip _____
Telephone (____) _____ Fax (____) _____
Email _____

- 3. Please tell us something about the candidate and how you think their involvement on the Board of Directors would help strengthen the organization. Be sure to include any information about the nominee's past history of planning council activities.**

Focus on those experiences that you think we should consider in making our decision for the Board of Directors. We are looking for people who support NAMHPAC's broad mission, are consumer and family friendly, and are accessible and open to dialogue with all members of NAMHPAC, regardless of age, culture, or race. Prior experience on a national board is not necessary. Use additional pages, if necessary.

- ◆
- ◆
- ◆
- ◆
- ◆

4. Please describe how well you think the person you are recommending will be able to carry out important activities of the Board such as training, advocating, attending Board meetings on a regular basis, and participating in the work of the Association.

- ◆
- ◆
- ◆

5. On a scale of 1-5 (with 1 being the lowest and 5 being the highest), please provide your assessment of the candidate's ability and experience in the following areas:

1. Energy and Enthusiasm for the NAMHPAC	1	2	3	4	5
2. Leadership	1	2	3	4	5
3. Ability to Influence Legislation	1	2	3	4	5
4. Officer Potential	1	2	3	4	5

6. Please check those areas in which you believe this individual excels:

- | | | |
|---|--|---|
| <input type="checkbox"/> Admin. & Finance | <input type="checkbox"/> Cultural Competence | <input type="checkbox"/> Public Policy |
| <input type="checkbox"/> Advocacy | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Public Relations/Image |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Legal Matters | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Corporate/Foundation Gifts | <input type="checkbox"/> Public Education | <input type="checkbox"/> Training |
| <input type="checkbox"/> Other: _____ | | |

PART B: TO BE COMPLETED BY THE NOMINEE

1. Please check all that apply:

- Consumer Family Member Professional Advocate

2. In which state are you a member of a mental health planning council?

Please list state: _____

3. Special Interests in the Mental Health Field (Please check all that apply):

- | | | |
|---|---|---|
| <input type="checkbox"/> Adult Mental Health | <input type="checkbox"/> Family Issues | <input type="checkbox"/> Public Educ./Information |
| <input type="checkbox"/> Children's Mental Health | <input type="checkbox"/> Health Care Reform | <input type="checkbox"/> Research |
| <input type="checkbox"/> Consumer Issues | <input type="checkbox"/> Justice Issues | <input type="checkbox"/> Stigma |
| <input type="checkbox"/> Community-Based Services | <input type="checkbox"/> Poverty | <input type="checkbox"/> Substance Abuse |
| <input type="checkbox"/> Dual Diagnosis | <input type="checkbox"/> Prevention/Promotion | <input type="checkbox"/> Welfare |
| <input type="checkbox"/> Other: _____ | | |

3a. What special skills/knowledge do you have that you could bring to NAMHPAC as a peer trainer?

Please list

4. Membership in Advocacy Organization:

- NAMI(state/local chapter)_____
Mental Health Association_____
Federation of Families_____
State-wide Consumer Group_____
Other: _____

For nominations to be considered, the nominee must:

- a. Be a current member of a state mental health planning and advisory council.**
- b. Read and agree to the Expectations of NAMHPAC Board Members.**
- c. Give written consent for his or her name to be placed in nomination.**
- d. Nominees are encouraged to include a resume and a cover letter that discusses the nominee's understanding of the role of the NAMHPAC and the strengths that he or she might bring to the Board of Directors.**

I have read and, should I be nominated to the NAMHPAC Board of Directors by the nominating committee, do agree to abide by the Expectations of NAMHPAC Board Members; and I do hereby consent to this nomination for volunteer service as a member of the National Association of Mental Health Planning and Advisory Councils Board of Directors:

Signature of Nominee _____

Date _____



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Expectations of NAMHPAC Board Members

Job Title: Member of the Board

Date: April 3, 2006

Main Responsibilities:

- Attend all Board meetings.
 - Two in-person meetings per year held in the Washington, D.C. area.
 - Participate in approximately 2 board conference calls between meetings.
- Serve as a member of appointed committee and attend all committee meetings.
- Act as a Peer-Trainer for technical assistance visits to member planning councils.
- Assist in the development of Association products (pamphlets, etc.) as appropriate.
- Participate in strategic planning for the Association.
- Aid in follow-up networking with planning councils concerning products developed for the Center for Mental Health Services and other issues needed by the Association.
- Assist in fundraising activities for the Association.
- Provide information to own planning council/constituent group regarding the ongoing work of NAMHPAC.